



STOREY COUNTY FIRE PROTECTION DISTRICT

REQUEST FOR PROPOSAL (RFP)

Prospect HF-CP Fuels Treatment Project #1

Approximately 60-Acre Mechanical Hazardous Fuels Reduction Project

Project Owner	Storey County Fire Protection District (SCFPD)
Funding Agency	Nevada Division of Forestry (NDF) - Hazardous Fuels Community Protection Program
Subgrant	HF24 25-001
Federal Award	24-DG-11046013-627 ALN 10.697
Project Location	Virginia City Highlands / Prospect Treatment Units, Storey County, Nevada
Proposal Due	November 30 th , 2026 at 3:00 PM local time (PST)
Procurement Contact	Chris Barton, Fuels Management Officer cbarton@storeycounty.org (775) 847-0954

Proposals must be submitted in accordance with all requirements of this RFP.

SECTION 1 - SOLICITATION OVERVIEW

SCFPD invites competitive proposals from qualified hazardous fuels mitigation contractors to implement Prospect HF-CP Fuels Treatment Project #1. The work encompasses approximately 60 acres of mechanical hazardous fuels treatment within the Virginia City Highlands community in Storey County, Nevada.

The project is funded through Nevada Division of Forestry (NDF) Subgrant HF24 25-001. The underlying award is federally funded and the procurement and resulting contract are subject to applicable federal award requirements, the NDF Notice of Subgrant Award, Nevada law, and SCFPD/Storey County procurement requirements.

1.1 Procurement Method and Basis of Award

This solicitation is a competitive Request for Proposals. Award is intended to be made to the responsible offeror whose proposal is determined to be most advantageous to SCFPD, considering price and the published non-price evaluation factors. SCFPD will evaluate proposals only under the criteria and methodology stated in this RFP.

The procurement is intended to comply with 2 CFR Part 200, including applicable procurement standards in 2 CFR 200.318 through 200.327, NDF Subgrant HF24 25-001, and applicable provisions of NRS Chapter 332. The final contract remains subject to required SCFPD/Storey County approvals and legal review.

1.2 Project Objectives

- Reduce hazardous vegetation and fuel loading in high-risk WUI areas.
- Enhance defensible space and strategic fuel breaks around residential communities.
- Improve emergency access and evacuation corridors.
- Connect existing county and federally treated areas to create a continuous landscape-scale mitigation zone.
- Protect life, property, and critical infrastructure consistent with state and local wildfire risk-reduction strategies.

1.3 Treatment Environment

The treatment area consists primarily of dense pinyon-juniper woodland, sagebrush, bitterbrush, rabbitbrush, and accumulated dead/down fuels. Terrain ranges from moderate to steep slopes with constrained access typical of the Virginia City Highlands. Contractors must be capable of safely and efficiently operating forestry equipment in rugged WUI terrain near residences, private property, roads, utilities, and other improvements.

SECTION 2 - PROCUREMENT SCHEDULE AND COMMUNICATIONS

RFP Issued	October 29 th , 2026
Project Viewing Date / In-Person Q&A	November 10 th , 2026 at 10:00 AM local time (PST)
Deadline for Written Questions	November 20 th , 2026
Proposal Due	November 30 th , 2026 at 3:00 PM local time (PST)
Evaluation Period	December 1 st through December 2 nd , 2026
Notice of Intended Award	December 3 rd , 2026
Protest Period	CONSISTENT WITH NRS 332.043 / 332.068, NOT REQUIRED FOR AWARD LESS THAN \$100,000.00
Anticipated Contract Award	December 10 th , 2026
Anticipated Notice to Proceed	Following contract execution and SCFPD compliance clearance

2.1 Single Point of Contact

All communications concerning this procurement must be directed to the Procurement Contact identified on the cover page. Offerors must not attempt to influence the evaluation through unauthorized communications with evaluators, governing-body members, NDF personnel, or other SCFPD staff concerning this solicitation.

2.2 Questions and Addenda

Questions must be submitted in writing by the deadline above. Material interpretations, clarifications, or changes will be issued by written addendum and made available to all prospective offerors through the same procurement channels used to advertise the solicitation. Oral interpretations are not binding.

2.3 Public Advertisement and Competition

SCFPD will advertise and solicit this procurement in the manner required by applicable law and grant conditions. The NDF award requires a minimum of three bids/quotes for applicable purchases of goods and services. SCFPD will document its solicitation and outreach efforts in the procurement file.

SECTION 3 - MINIMUM RESPONSIBILITY AND QUALIFICATION REQUIREMENTS

An offeror must demonstrate the personnel, equipment, operational experience, financial/administrative capability, and responsibility necessary to perform the work. Minimum requirements include:

Relevant Experience

- Mechanical fuels treatments involving mastication, mulching, fuel break construction, vegetation management, or comparable WUI mitigation.
- Experience in steep, rocky, or limited-access terrain.
- Experience performing work near residences, private property, roads, utilities, or other improvements.

Qualified Personnel

- Skilled equipment operators experienced in WUI fuels mitigation.

- Supervisory personnel capable of managing safety, production, environmental restrictions, and risk.

Equipment Capability

- Tracked or wheeled forestry masticators, mulchers, excavator-mounted forestry heads, or functionally equivalent equipment appropriate to the approved treatment prescription.
- Support vehicles, transport equipment, spill-response materials, fire-prevention equipment, and other equipment necessary to perform the work safely.

Regulatory and Administrative Capability

- Compliance with applicable OSHA requirements and Nevada business, vendor, licensing, registration, transportation, and contracting requirements.
- Ability to provide insurance, certifications, invoicing, production logs, progress reporting, and GIS-compatible treatment information required by SCFPD.

Responsibility and Past Performance

- Offeror must not be suspended, debarred, or otherwise excluded from participation in applicable federal covered transactions.
- Offeror must disclose material contract defaults, terminations for cause, debarments/suspensions, or documented unsatisfactory governmental contract performance occurring during the previous five years. SCFPD may consider relevance, severity, recency, corrective action, and resolution.

SECTION 4 - SCOPE OF WORK

The Contractor shall complete hazardous fuels reduction activities across approximately 60 acres identified by SCFPD. All work must conform to the final contract, SCFPD/NDF specifications, approved treatment boundaries, environmental and cultural-resource restrictions, and written direction issued by the SCFPD Project Manager within the contract scope.

4.1 Pre-Implementation Coordination

- Attend a mandatory onsite kickoff meeting with SCFPD and, when requested, NDF.
- Review maps, GIS data, treatment boundaries, access routes, staging areas, resource-protection areas, and operational constraints.
- Submit a Site Safety Plan, equipment list, production schedule, emergency response plan, and applicable dust/noise/traffic management measures before mobilization.
- Maintain daily communication with the SCFPD Project Manager regarding production, safety, access, resource concerns, and operational issues.

4.2 Mechanical Hazardous Fuels Treatment

A. Canopy and Ladder Fuels

- Remove or reduce pinyon-juniper encroachment in designated treatment areas.
- Reduce canopy fuels approximately 40-60 percent as directed by treatment prescription, terrain, and proximity to improvements.
- Prioritize dead, diseased, structurally compromised, or specifically designated stems.

B. Surface Fuels and Shrub Component

- Masticate or otherwise treat shrubs and understory vegetation to create discontinuous fuel beds.
- Create mosaic spacing and treatment patterns consistent with SCFPD/NDF direction and approved prescriptions.

C. Residual Vegetation and Material

- Target blended residual tree spacing, generally 15-40 feet of spacing, where consistent with the approved treatment prescription.
- Retain healthy stems and age-class diversity where directed.
- Masticated material should generally average no more than 4 inches in depth; piles or windrows exceeding 12 inches require SCFPD approval.
- Surplus chips, mulch, or processed fuels must be transported, stockpiled, spread, or otherwise managed only as authorized by SCFPD.

4.3 Fuel Break Construction and Enhancement

- Treat primary evacuation/access routes, ridgetops, saddles, roadway shoulders, and high-risk residential interfaces as shown on project maps or directed within approved units.
- Fuel-break width may range approximately 50-200 feet depending on terrain and treatment prescription.
- Reduce ladder fuels and vertical continuity; improve emergency access and line-of-sight where applicable.
- Connect treatment areas to existing federal, county, or community fuel breaks where shown in approved project documents.

4.4 Terrain, Fire Prevention, and Resource Protection

- Operate only equipment suitable and rated for observed terrain and slopes. Operations on slopes exceeding equipment limitations are prohibited.
- Equipment must carry required spark arrestors and appropriate fire tools/extinguishing capability.
- Operations during Red Flag Warnings or other elevated fire-weather restrictions require express SCFPD authorization and may be suspended.
- Avoid flagged cultural, archaeological, biological, riparian, drainage, and other protected areas.
- Prevent fuel, oil, hydraulic-fluid, or other contaminant releases and maintain spill-response capability onsite.
- Minimize soil disturbance and repair contractor-caused damage as directed by SCFPD.
- Protect utilities, fences, roads, driveways, signage, residences, and other improvements.

4.5 Cleanup and Final Acceptance

- Remove project-generated trash, debris, and waste not authorized to remain onsite.
- Restore staging areas and contractor-caused surface disturbance.
- Participate in final inspection and complete punch-list corrections.
- Provide final completion documentation required by Section 5.

SECTION 5 - DELIVERABLES AND CONTRACT ADMINISTRATION**Implementation Plan**

- Equipment list
- Safety and emergency response plans
- Operational/production schedule
- Traffic/dust/noise measures when applicable

Progress Documentation

- Acres treated
- Equipment utilized
- Operational issues and safety observations

- Progress maps/GIS information
- Before/after photographs

Final Documentation

- Total completed acreage and treatment summary
- Final treatment polygons/maps
- Environmental compliance notes and exceptions
- Equipment/production records required for invoice verification
- Final completion report

5.1 Unit Authorization / Notice to Proceed

Contract execution does not independently authorize treatment on every parcel or treatment unit. The Contractor shall not begin work in a treatment unit until SCFPD issues written authorization or Notice to Proceed for that unit. SCFPD may condition authorization on landowner access, cultural/environmental clearance, treatment marking, insurance, fire restrictions, or other compliance prerequisites.

5.2 Inspection and Acceptance

SCFPD may inspect work at any time. Payment does not constitute final acceptance. Work that does not conform to the contract may be rejected and must be corrected at the Contractor's expense unless SCFPD approves another remedy in writing.

SECTION 6 - PROPOSAL SUBMISSION REQUIREMENTS

Proposals should be concise, complete, and organized in the following order. Failure to provide material information may affect responsiveness or evaluation.

A. Cover Letter

Legal company name, address, primary contact, and signature of an authorized representative.

B. Company and Key Personnel

Company history, organizational structure, licenses/registrations applicable to the work, key supervisors / operators, and relevant certifications.

C. Relevant Experience and Past Performance

Comparable projects completed within the last five years, including size, terrain, fuel type, equipment used, client, completion date, and at least three references.

D. Technical Approach

Proposed treatment methods, sequencing, equipment deployment, anticipated production, quality control, protection of improvements/resources, fire prevention, and management of access constraints.

E. Equipment Capability

List of proposed primary and support equipment, ownership / lease status, condition, capabilities, and any substitutions anticipated.

F. Safety and Environmental Compliance

Safety approach, incident prevention, spill prevention/response, fire prevention, and procedures for protecting cultural/environmental resources.

G. Cost Proposal

Complete Attachment B Cost Proposal. Identify mobilization / demobilization, unit / per-acre or task pricing, equipment rates if requested, and all administrative / indirect costs. Clearly identify assumptions or exclusions.

H. Required Certifications

Complete and sign all certifications and representations required by this RFP and the final contract.

6.1 Submission

Hard Copy	Storey County Fire Protection District, Attn: Chris Barton, Fuels Management Officer, P.O. Box 603, Virginia City, NV 89440
Electronic	cbarton@storeycounty.org Subject: Prospect HF-CP Fuels Treatment Project #1 - RFP
Deadline	November 30 th , 2026 at 3:00 PM local time (PST)
Page Limit	15 pages for the narrative proposal, excluding required forms, certifications, resumes, and attachments

Late proposals may be rejected in accordance with the solicitation procedures established by SCFPD. Offerors are responsible for confirming timely receipt.

SECTION 7 - EVALUATION AND AWARD

SCFPD will evaluate responsive proposals using the published criteria below. Evaluation may include written proposal review, reference checks, clarification requests, interviews, and responsibility verification. Any clarification process will be administered so as not to provide an unfair competitive advantage.

Evaluation Factor	Points	Primary Considerations
Experience & Past Performance	35	Comparable fuels work; WUI/terrain experience; successful completion; references.
Technical Approach	25	Understanding of work; methods; sequencing; production; quality control; protection measures.
Equipment Capability	20	Suitability, availability, condition, redundancy, and ability to operate in project terrain.
Cost Competitiveness	15	Reasonableness and competitiveness of total and unit pricing; completeness and transparency.
Safety & Environmental Compliance	5	Safety systems, fire prevention, spill prevention, and resource-protection approach.

7.1 Responsibility Determination

Before award, SCFPD may verify licenses / registrations, insurance capability, financial / operational capacity, references, past performance, SAM.gov exclusion status, and other responsibility matters relevant to successful contract performance.

7.2 Price Reasonableness

SCFPD will document price reasonableness in accordance with applicable federal award requirements. SCFPD may compare proposed pricing to an independent estimate, competing proposals, historical pricing, market information, or other appropriate data.

7.3 Negotiations / Clarifications

If permitted by the selected procurement method and applicable law, SCFPD may request clarifications or negotiate with an offeror as necessary to finalize scope, schedule, or contract terms. SCFPD will not permit a material change that defeats fair competition or changes the basis on which proposals were evaluated.

7.4 Notice, Protest, and Award

SCFPD will issue notice of the intended award in accordance with its procurement procedures. For a contract subject to NRS 332.068, an offeror may submit a protest within the period stated in Section 2 and in accordance with applicable statutory requirements. No award is final until all required approvals are obtained and the contract is fully executed.

SECTION 8 - GENERAL PROCUREMENT CONDITIONS

Reservation of Rights

SCFPD may reject any or all proposals, waive immaterial irregularities where lawful, cancel or amend the solicitation, request clarification, or decline to award if doing so is in the public interest and consistent with applicable law and grant requirements.

Proposal Costs

All costs of preparing and submitting a proposal are the responsibility of the offeror.

Public Records / Proprietary Information

Proposal information is subject to Nevada public-records law and applicable procurement confidentiality provisions. Offerors must clearly identify information claimed to be proprietary and state the legal basis for the claim. Marking an entire proposal confidential is not sufficient.

Conflict of Interest and Improper Influence

Offerors must avoid actual or apparent conflicts and must not offer gratuities, favors, employment, or anything of monetary value to persons participating in this procurement in violation of applicable law or policy.

Collusion

By submitting a proposal, the offeror represents that its proposal was independently developed and was not the product of unlawful collusion or advance disclosure.

No Work Before Authorization

No contractor is authorized to incur costs or begin field operations before execution of the contract and issuance of the applicable written Notice to Proceed.

SECTION 9 - FEDERAL, NDF, AND GRANT COMPLIANCE

The resulting contract is funded in whole or in part with federal financial assistance passed through NDF. The Contractor must comply with all provisions made applicable to the Contractor by the final contract, federal award, NDF subgrant, and applicable law. The following items are identified for incorporation or verification as applicable before contract execution:

STOREY COUNTY FIRE PROTECTION DISTRICT | PROSPECT HF-CP

- 2 CFR Part 200 procurement and contract requirements applicable to the transaction.
- Applicable contract provisions required by 2 CFR 200.327 and Appendix II to 2 CFR Part 200.
- Compliance with NRS Chapter 332 and applicable Storey County procurement requirements.
- Debarment, suspension, ineligibility, and voluntary exclusion requirements for lower-tier covered transactions; SCFPD will verify exclusion status before award.
- Trafficking in Persons requirements flowed down from the NDF award where applicable.
- Access to records, audit cooperation, and records-retention requirements necessary for SCFPD, NDF, USDA/USFS, inspectors general, auditors, or other authorized entities.
- Equal opportunity and applicable USDA/USFS civil-rights requirements.
- Applicable lobbying restrictions/certifications when triggered by federal requirements.
- Applicable domestic preference and recovered-material requirements when relevant to materials/products purchased under the contract.
- Compliance with all NDF-approved scope, environmental/cultural-resource conditions, landowner-access requirements, and written treatment restrictions.

The final contract will contain the complete clauses determined applicable to this procurement. If a conflict exists between the Contractor's standard terms and a mandatory federal / NDF term, the mandatory term controls.

ATTACHMENT A - COST PROPOSAL FORM

Offeror: _____ Date: _____

Cost Item	Unit	Unit Price	Extended / Lump Sum
Mobilization / Demobilization			
Mechanical treatment (per acre or task)			
Material haul-off / disposal (if directed)			
Additional equipment rate - specify			
Other - identify			
TOTAL PROPOSED PRICE			

Pricing assumptions/exclusions:

Authorized Signature: _____ Title: _____

ATTACHMENT B - OFFEROR CERTIFICATIONS AND REPRESENTATIONS

Authority and Accuracy

☐ The undersigned certifies that he or she is authorized to submit the proposal and that the information provided is true and complete to the best of the offeror's knowledge.

Debarment / Exclusion

☐ The offeror certifies that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions, except as disclosed in an attachment.

Conflicts

☐ The offeror has disclosed any actual or potential conflict of interest relating to this procurement or contract performance.

Past Performance Disclosure

☐ The offeror has disclosed applicable defaults, terminations for cause, suspensions/debarments, or documented unsatisfactory governmental performance requested by Section 3.

Nevada Certification

☐ If NRS 332.065 applies, the successful company will provide the written certification required by NRS 332.065(4) as a condition of contract execution.

Compliance

☐ The offeror agrees, if selected, to comply with applicable federal, NDF, Nevada, SCFPD, safety, environmental, and contract requirements.

Legal Name: _____

Authorized Representative: _____

Title: _____

Signature: _____ Date: _____

ATTACHMENT C - EVALUATOR SCORE SHEET

Offeror: _____ Evaluator: _____

Factor	Max	Score	Evaluator Notes
Experience & Past Performance	35		
Technical Approach	25		
Equipment Capability	20		
Cost Competitiveness	15		
Safety & Environmental Compliance	5		
TOTAL	100		

Conflict/Confidentiality Certification: I certify that I have disclosed any actual or apparent conflict of interest and will evaluate this proposal independently and maintain procurement confidentiality as required.

Evaluator Signature: _____ Date: _____

ATTACHMENT D - PRE-AWARD COMPLIANCE CHECKLIST

- ☐ Procurement method documented
- ☐ Advertisement/outreach documentation retained
- ☐ Minimum NDF bid/quote solicitation requirement addressed
- ☐ Evaluator conflict disclosures completed
- ☐ Proposal evaluations and consensus record complete
- ☐ Independent estimate and price reasonableness analysis complete
- ☐ References/past performance checked
- ☐ SAM.gov exclusion status checked and evidence retained
- ☐ Nevada licensing/registration determination completed
- ☐ Insurance requirements verified
- ☐ Applicable NRS 332 certification obtained
- ☐ Federal/NDF contract clauses incorporated
- ☐ Contract reviewed/approved under SCFPD/County procedures
- ☐ Environmental/cultural and landowner prerequisites tracked for NTP

ATTACHMENT E - NOTICE-TO-PROCEED / UNIT RELEASE CHECKLIST

- ☐ Executed contract
- ☐ Certificate(s) of insurance
- ☐ Approved treatment map and unit boundary
- ☐ Landowner right-of-entry / access authorization
- ☐ Cultural/archaeological clearance and avoidance areas
- ☐ Biological/resource restrictions identified
- ☐ Utility/property hazards identified
- ☐ Fire-weather/seasonal restrictions reviewed
- ☐ Site safety and emergency response plan accepted
- ☐ Equipment list accepted
- ☐ Staging/access routes confirmed
- ☐ Written unit Notice to Proceed issued by SCFPD

Treatment Unit: _____ Authorized Start Date: _____
SCFPD Authorization: _____ Date: _____