



# Storey County Fire Protection District

## Fire Permit Guideline Packet



**145 North C Street Virginia City, NV 89440**

**P.O. Box 603 Virginia City, NV 89440**

**Office Phone: (775) 847-0954 Fax: (775) 847-0987**

**E-Mail: [DL\\_FirePrevention@Storeycounty.org](mailto:DL_FirePrevention@Storeycounty.org)**



## Table of Contents

Page - Helpful Information on applying for a Storey County Fire Permit

Page - Important Contacts, Phone Numbers and Website

Page - Information on Obtaining a Storey County Business License

Page - Code Adoptions and Amendments

Page – Submitting a project to Storey County Fire

Page – Storey County Fire Permit Application

Page – Storey County Fire Plan Review Fee Schedule

Page – Storey County Fire Permit Fee Schedule

Page – Information & Checklist for Blasting Permits and Fireworks Permits

Page – Storey County Fire Revision Process & Information

Page – Storey County Fire Revision Application

Page – Storey County Fire Inspections & Process

Page – Fire Department Access (Knox Box)

Page – Dispatch Center Information Sheet

Page – Hazardous Materials

Page – Existing Buildings and Structures

Page – Renewing Expired Storey County Fire Permits



## Helpful Information on applying for a Storey County Fire Permit

Obtain a Storey County Business License (Required for all projects in Storey County)	Storey County Community Development (775) 847-0966
Correct Address AND APN for Property	Storey County Planning Department (775) 847-1144
Submit Plans & Application for Review NOTE: Plans must be stamped by a Nevada Licensed Engineer, Architect, Professional or Contractor.	<a href="mailto:plans@storeycountyfire.org">plans@storeycountyfire.org</a>
Use the current adopted code sets	See <b>Page 4</b> of this guideline

## Important Contacts, Phone Numbers and Websites

Storey County Fire Protection District – Main office	(775) 847-0954
Storey County Fire Inspection Request Line	(775) 847-0954 (Ext. #2)
Storey County Fire Marshal	(775) 847-0954 (ext. #5)
Storey County Fire Website	<b>COMING SOON</b>
Nevada Contractors Board	<a href="https://www.nvsilverflume.gov/home">https://www.nvsilverflume.gov/home</a>
Nevada State Fire Marshal	<a href="http://fire.nv.gov/">http://fire.nv.gov/</a>



## Model Code Adoptions and Amendments

The following model codes and amendments have been adopted by Storey County and are now in ordinance. You will want to submit plans using these adopted model codes.

- A. The 2018 International Building Code (IBC)
- B. The 2018 International Residential Code (IRC)
- C. The 2018 International Existing Building Code (IEBC)
- D. The 2018 International Energy Conservation Code (IECC)
- E. The 2018 International Fuel Gas Code (IFGC)
- F. The 2018 International Mechanical Code (IMC)
- G. The 2017 National Electric Code (NEC)
- H. The 2018 Uniform Mechanical Code (UMC)
- I. The 2018 Uniform Plumbing Code (UPC)
- J. The 2018 International Swimming Pool and Spa Code (ISPSC)
- K. The 2018 Northern Nevada Amendments published by Northern Nevada Chapter of the International Code Council at  
<https://www.storeycounty.org/DocumentCenter/View/5982> (Building)
- L. The 2018 International Fire Code (IFC)  
<https://www.storeycounty.org/DocumentCenter/View/5723> (Fire)
- M. The 2018 International Wildland Urban Interface Code (IWUI), with the exception of Section 602 Residential Fire Sprinkler requirements. NEEDS WEB LINK INSERTED HERE
- N. The 2017 National Fire Protection Association Standards (NFPA)
- O. The 2018 Northern Nevada Fire Code Amendments
- P. Storey County Fire Code Amendments

NOTE: Where conflicts occur between the codes referenced above, the amendments will apply.



## Submitting a project to Storey County Fire

Please follow these steps for project submittal:

1. Prepare all plans and fill out a completed Storey County Fire permit application.
  - (See Storey County Fire Permit Application on Page 6.)
  - Plans must be drawn up by a licensed contractor.
2. When you have the application filled out and the plans ready, you can submit it via e-mail to [plans@storeycounty.org](mailto:plans@storeycounty.org).
  - We will need the contractor's information to proceed with the application. Contractor may not be noted as "TBD".
3. Once the application and plans are received, the project will be placed in our plans review queue.
  - Turnaround time for plans review is typically within 30 days.
  - As soon as the plans are reviewed, you will hear from us again via e-mail.
4. Once the plans are approved, an invoice including a fire permit fee and fire plans review fee will be sent to the e-mail listed on the application.
  - (See Storey County Fire Fees Information on Pages )

Please contact [DL\\_fireprevention@storeycounty.org](mailto:DL_fireprevention@storeycounty.org)

or call (775) 847-0954 with any questions.



# STOREY COUNTY FIRE PROTECTION DISTRICT

145 North "C" Street  
P.O. Box 603  
Virginia City, NV 89440  
(775) 847-0954 Phone • (775) 847-0987 Fax

## Permit Application

Circle one: <b>Residential</b> <b>Commercial/ Industrial</b>		
Work Location Address:		APN(s):
Work Description:		
Occupancy Type:	Construction Type:	
Contractor:		Phone:
Address:		City, State & Zip:
Email:		
Nevada Contractors License Number:		Expiration Date:
Nevada Business License Number:		Expiration Date:
Storey County Business License Number:		Expiration Date:
24 Hr. Job Contact:		Cell Number:
Owner/Permittee:		Phone:
Mailing Address:		City, State & Zip:
Total Valuation:		
Comments:		
Fire Plan Review Fee:	Check #:	Receipt #:
Permit Fee:	Check #:	Receipt #:
NOTE: Plan Check fees and permit Fees will be paid at the time of submittal		
I will save, indemnify, and hold harmless the County of Storey, its officers, employees, and agents against all liabilities, judgments, costs, and expenses which may accrue against them in consequence of the results of the review, inspections, or use of any on-site or off-site improvements placed by virtue hereof, and will in all things strictly comply with all rules, ordinances, and laws.		
Application Signature:		Date





## Storey County Fire Plan Review Fees

When plans are required to be submitted per NRS 477.750 there shall be a fire plan review fee charged.

Fire Plan Reviews are charged in accordance with the table below as taken from Resolution #08-269. This fee covers the initial cost of submittal and up to one additional resubmittal. Hourly fees will be charged for resubmittals past the first.

The fee for each review shall be based on valuation of the project as adopted by the Storey County Board of Commissioners and Storey County Board of Fire Commissioners within Storey County Ordinance #08-269. The valuation used for calculating construction permits will include the total value of all construction work for which the review/permit is issued, as well as all finish work, painting, roofing, electrical, plumbing, heating, air conditioning, elevators, fire extinguishing systems, and other permanent equipment.

### **Fire Plan Review Fee Schedule:**

Up to \$15k is \$88/hr - min of 2hrs \$176

\$15,001.00	\$16,000.00	\$190.72
\$16,001.00	\$17,000.00	\$199.31
\$17,001.00	\$18,000.00	\$207.81
\$18,001.00	\$19,000.00	\$215.16
\$19,001.00	\$20,000.00	\$225.11
\$20,001.00	\$21,000.00	\$233.70
\$21,001.00	\$22,000.00	\$242.29
\$22,001.00	\$23,000.00	\$250.76
\$23,001.00	\$24,000.00	\$259.35
\$24,001.00	\$25,000.00	\$267.95
\$25,001.00	\$26,000.00	\$274.13
\$26,001.00	\$27,000.00	\$280.31
\$27,001.00	\$28,000.00	\$286.35
\$28,001.00	\$29,000.00	\$292.53
\$29,001.00	\$30,000.00	\$297.90
\$30,001.00	\$31,000.00	\$304.88
\$31,001.00	\$32,000.00	\$310.93
\$32,001.00	\$33,000.00	\$317.10
\$33,001.00	\$34,000.00	\$323.29
\$34,001.00	\$35,000.00	\$329.46
\$35,001.00	\$36,000.00	\$335.51
\$36,001.00	\$37,000.00	\$341.68
\$37,001.00	\$38,000.00	\$347.86
\$38,001.00	\$39,000.00	\$354.05
\$39,001.00	\$40,000.00	\$360.08
\$40,001.00	\$41,000.00	\$366.27
\$41,001.00	\$42,000.00	\$372.47
\$42,001.00	\$43,000.00	\$378.62
\$43,001.00	\$44,000.00	\$384.66



\$44,001.00	\$45,000.00	\$390.84
\$45,001.00	\$46,000.00	\$396.56
\$46,001.00	\$47,000.00	\$403.20
\$47,001.00	\$48,000.00	\$409.25
\$48,001.00	\$49,000.00	\$415.42
\$49,001.00	\$50,000.00	\$421.60
\$50,001.00	\$51,000.00	\$425.90
\$51,001.00	\$52,000.00	\$430.19
\$52,001.00	\$53,000.00	\$434.50
\$53,001.00	\$54,000.00	\$438.79
\$54,001.00	\$55,000.00	\$443.02
\$55,001.00	\$56,000.00	\$447.25
\$56,001.00	\$57,000.00	\$451.55
\$57,001.00	\$58,000.00	\$455.84
\$58,001.00	\$59,000.00	\$460.15
\$59,001.00	\$60,000.00	\$464.44
\$60,001.00	\$61,000.00	\$468.74
\$61,001.00	\$62,000.00	\$473.03
\$62,001.00	\$63,000.00	\$477.33
\$63,001.00	\$64,000.00	\$481.64
\$64,001.00	\$65,000.00	\$485.93
\$65,001.00	\$66,000.00	\$490.23
\$66,001.00	\$67,000.00	\$494.39
\$67,001.00	\$68,000.00	\$498.68
\$68,001.00	\$69,000.00	\$502.99
\$69,001.00	\$70,000.00	\$507.29
\$70,001.00	\$71,000.00	\$515.88
\$71,001.00	\$72,000.00	\$520.17
\$72,001.00	\$73,000.00	\$524.48
\$73,001.00	\$74,000.00	\$528.78
\$74,001.00	\$75,000.00	\$533.07
\$75,001.00	\$76,000.00	\$537.37
\$76,001.00	\$77,000.00	\$541.66
\$77,001.00	\$78,000.00	\$545.97
\$78,001.00	\$79,000.00	\$550.13
\$79,001.00	\$80,000.00	\$558.72
\$80,001.00	\$81,000.00	\$563.02
\$81,001.00	\$82,000.00	\$569.99
\$82,001.00	\$83,000.00	\$571.62
\$83,001.00	\$84,000.00	\$575.92
\$84,001.00	\$85,000.00	\$580.21
\$85,001.00	\$86,000.00	\$584.63
\$86,001.00	\$87,000.00	\$588.81
\$87,001.00	\$88,000.00	\$593.22
\$88,001.00	\$89,000.00	\$597.41
\$89,001.00	\$90,000.00	\$601.70
\$90,001.00	\$91,000.00	\$605.87
\$91,001.00	\$92,000.00	\$610.16
\$92,001.00	\$93,000.00	\$614.47





\$93,001.00	\$94,000.00	\$618.76
\$94,001.00	\$95,000.00	\$623.06
\$95,001.00	\$96,000.00	\$627.36
\$96,001.00	\$97,000.00	\$631.65
\$97,001.00	\$98,000.00	\$635.96
\$98,001.00	\$99,000.00	\$640.25
\$99,001.00	\$100,000.00	\$644.55

### Storey County Fire Plan Review Fees (Continued)

1. If the proposed project or bid is less than \$100,000, refer to the Review Fee Schedule above.
2. If the proposed project or bid is more than \$100,000 but less than \$500,000, the fee is \$648.85 for the first \$100,000 plus \$3.29 for each additional \$1,000 or fraction thereof of the proposed cost or bid.
3. If the proposed project or bid is more than \$500,000 but less than \$1,000,000, the fee is \$1,965.09 for the first \$500,000 plus \$2.90 for each additional \$1,000 or fraction thereof of the proposed cost or bid.
4. If the proposed project or bid is more than \$1,000,000, the fee is \$3,359.49 for the first \$1,000,000 plus \$1.83 for each additional \$1,000 or fraction thereof of the proposed cost or bid.



## Storey County Fire Permit Fees

Fire Permit Fees are as follows in the table below.

### **Permit Fee Table:**

Total Valuation	Fee
\$1.00 to \$500.00	\$23.50
\$501.00 to \$2,000	\$23.50 for the first \$500.00 plus \$3.05 for each additional \$1,000.00, or fraction thereof, to and including \$2,000.00
\$2,001.00 to \$25,000.00	\$69.25 for the first \$2,000 plus \$14.00 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000	\$391.75 for the first \$25,000.00 plus \$10.10 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$643.75 for the first \$50,000.00 plus \$7.00 for each additional \$1,000.00, or fraction thereof, to and including \$100,000
\$100,001.00 to \$500,000.00	\$993.75 for the first \$100,000 plus \$5.60 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$3,233.75 for the first \$500,000 plus \$4.75 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$5,608.75 for the first \$1,000,000.00 plus \$3.65 for each additional \$1,000.00, or fraction thereof



## Information & Checklist for Blasting Permits and Fireworks Permits

This document is intended to be used as a reference for Explosives Permit Applications. We currently adhere to standards set forth through the 2018 International Fire Code and 2023 NFPA 495.

- ☐ Nevada Business License
- ☐ Storey County Business License
- ☐ Storey County Hold Harmless Agreement
- ☐ Contractors Board Certification
- ☐ DOT Hazardous Materials Safety Permit
- ☐ Storey County Permit Application **Storey County Fire Protection District Amendments To The 2018 International Fire Code 105.1.1, 2023 NFPA 495 4.9.1**
  - ☐ For Renewals, please provide permit number and the address to be renewed
- ☐ ATF Notice of Clearance **2023 NFPA 495 4.3.1**
- ☐ Liability Insurance **2018 IFC 5601.2.4**
  - ☐ Blasting **2018 IFC 5601.2.4.1**
  - ☐ Fireworks Displays **2018 IFC 5601.2.4.2**
- ☐ List of Approved Blasters **2018 IFC 5607.1, 2023 NFPA 495 4.3.2**
  - ☐ Front and Back of Nevada State Marshal Blasting Card for ALL Blasters Listed
- ☐ Storage of Explosives **2018 IFC Section 5604, 2023 NFPA 495 4.1.4.1**
  - ☐ Magazine Type/Class and Quantity **IFC 2018 5604.3, 2018 IFC 5601.2.3, 2018 IFC 5601.8**
  - ☐ Location **2018 IFC 105.2, 2018 IFC 5604.5**
    - \*2018 IFC TABLE 5604.5.2(1) for Outdoor Storage Distances**
  - ☐ For Fireworks Displays **2018 IFC 5608.2, 2018 IFC 5608.2.1**

Please note we request 24 hours' notice to the fire department prior to use of explosives. Please submit all items listed above to the Storey County Protection District. If you have any questions about this permit process, please reach out to us at any time. We look forward to working with you.

**Blasting & Fireworks permits are a flat rate permit fee of \$88.00.**



## Storey County Fire Permit Revision Process & Information

### Revision / As-built Submittal Guidelines

**Revisions:** Significant changes to previously submitted and/or approved construction documents and/or plans.

- No new construction permit application required. Please submit completed Revision Application along with revised plans in a manner approved by Storey County Fire plan review. Revision submittal shall have the project name and issued Storey County Fire permit number on submittal. Revision submittal shall have a cover page clearly identifying all changes including page numbers with new project scope. Revised plans shall depict the existing layout /work as well as proposed work and be clouded in red ink. If a complete / entire plan submittal is resubmitted all revisions shall be clouded in red ink.
- Fees: If a code plan review is required for any given project, a fee will be charged at the rate of eighty-eight dollars (\$88.00) per hour or any fraction thereof.
- Revisions that result in a valuation increase are subject to additional permit fees. This Fee will be calculated using our current adopted Fee schedule. Complete the Revision Application form, identifying valuation increase. This form will need to be complete or it will be returned and your plans will not be reviewed.

**Minor changes / Green lines:** Minor deviations from original plan submittal. This can be handled at the inspector's discretion and may be approved in the field.

- Deviations shall be noted, dated, and signed in the field by said inspector. Notes shall be documented, dated, and signed only on the stamped, approved set of plans. Department copy of plans will be noted to reflect changes.

**As-builts:** Drawings may be submitted by the contractor upon completion of a project or phase of construction.

- This approach requires previous approval of Storey County Fire personnel. These drawings must be reviewed, approved by Storey County Fire Plans Examiner and shall be on site at the certificate of occupancy and/or final inspection. These as-built drawings shall reflect work being inspected.

**STOREY COUNTY FIRE PROTECTION DISTRICT**

(775) 847-0954 145 NORTH C STREET - VIRGINIA CITY, NV 89440

**Revision Application****Date:****Project Information**

Permit #: \_\_\_\_\_

Address: \_\_\_\_\_

Description of Revision: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_**Applicant Information**

(Circle one)

Owner

Agent

Contractor

Design Professional

Name \_\_\_\_\_ Signature \_\_\_\_\_

Company \_\_\_\_\_

Address \_\_\_\_\_

Phone # \_\_\_\_\_

Email \_\_\_\_\_

**Project Status**

Is project currently under construction: (Circle one) Yes No

If not, when is construction scheduled to start? Date \_\_\_\_\_

**Project Changes (Circle yes to all that apply)**

Does the revision change the building square footage? Yes No

Does the revision change the project valuation? Yes No

If yes, what is the valuation change?  
\_\_\_\_\_  
\_\_\_\_\_**Official use only:**

Number of revisions for this project \_\_\_\_\_

Existing valuation (current valuation prior to revision) \_\_\_\_\_

New valuation verified \_\_\_\_\_

Storey County Fire Representative \_\_\_\_\_ Date Received \_\_\_\_\_

UPDATED 5/14/2024



## Storey County Fire Inspections & Process

**To schedule an inspection please call our main office (775) 847-0954 ext. #2**

When calling in an inspection please have the following information prepared:

- Contractor
- On-site Contact: Name & Phone Number
- Physical Address for Inspection
- Permit #
- Inspection Type
- Requested Inspection Date & Time

**The permit and approved stamped set of plans MUST be on site.**

**Please be sure permit is still current and not expired prior to calling in an inspection.**





## Fire Department Access (Knox Box)

Storey County Ordinance 15.04.080 (B) requires installation of “Knox Box” key boxes on all commercial businesses, as well as all residences with automatic sprinkler systems.

When ordering a Knox Box, follow these steps:

- Access <https://www.knoxbox.com/>
- Choose Knox Box 3200 Series
- Under department name put “Storey”
- Click Storey County Fire Department
- Choose the device that fits you needs. NOTE: you do not have to have the tamper switch installed
- Complete Installation Address page
- Choose check out
- Complete payment method

If you require any assistance, you may email [DL\\_fireprevention@storeycounty.org](mailto:DL_fireprevention@storeycounty.org)

or call (775) 847-0954.



## 2024 / 2025 Storey County

**REQUIRED**

Business License Account #: \_\_\_\_\_

Sq. Ft.: \_\_\_\_\_ # Employees: \_\_\_\_\_ Units: \_\_\_\_\_

**DISPATCH CENTER INFORMATION**

Please complete ALL applicable information. Return ASAP.

We need the following information on record at the Storey County Dispatch Center for emergency response – **this information is mandatory**. This will help in getting viable and accurate response to your place of business in case of an emergency. Persons on this form should be able to respond within 30 minutes, no more than one hour and be available 24 hours a day, 365 days a year. As a safeguard to your business please keep a copy of this form on file and call Storey County Dispatch Center, as information needs to be updated.

Business name: \_\_\_\_\_

Physical address of business: \_\_\_\_\_

Business Phone Number: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

Corporate Name (if different than above): \_\_\_\_\_

Corporate main office phone number (if different than above): (\_\_\_\_) \_\_\_\_\_

What is the address at the rear of the building? \_\_\_\_\_ ☐ NONEIs this a residence? ☐ YES ☐ NO \_\_\_\_\_**Emergency Contact Information:**1. Name of **Responsible** contact: \_\_\_\_\_

Emergency contact phone number/s: Home (\_\_\_\_) \_\_\_\_\_ Cell (\_\_\_\_) \_\_\_\_\_

Connection to the business: \_\_\_\_\_

Does this person have a key to the business and is willing to respond in case of an emergency? ☐ Yes ☐ No2. Name of **Responsible** contact: \_\_\_\_\_

Emergency contact phone number/s: Home (\_\_\_\_) \_\_\_\_\_ Cell (\_\_\_\_) \_\_\_\_\_

Connection to the business: \_\_\_\_\_

Does this person have a key to the business and is willing to respond in case of an emergency? ☐ Yes ☐ No3. Name of **Responsible** contact: \_\_\_\_\_

Emergency contact phone number/s: Home (\_\_\_\_) \_\_\_\_\_ Cell (\_\_\_\_) \_\_\_\_\_

Connection to the business: \_\_\_\_\_

Does this person have a key to the business and is willing to respond in case of an emergency? ☐ Yes ☐ No4. **Building Owner** name: \_\_\_\_\_

Emergency contact phone number/s: Home (\_\_\_\_) \_\_\_\_\_ Cell (\_\_\_\_) \_\_\_\_\_

Connection to the business: \_\_\_\_\_

Does this person have a key to the business and is willing to respond in case of an emergency? ☐ Yes ☐ No**Knox Box** with keys to locked buildings on premises? ☐ Yes ☐ No

(If no, contact Storey County Fire Marshal for details, 775-847-0954)

\_\_\_\_\_  
Signature\_\_\_\_\_  
Print Name\_\_\_\_\_  
DateSTOREY COUNTY BUSINESS LICENSE  
P O Box 526 ~ Virginia City NV 89440SEND COMPLETED FORMS TO:  
E-MAIL- [DL.fireprevention@storeycounty.org](mailto:DL.fireprevention@storeycounty.org)  
or FAX- 775-847-0987



**Property, Building, Occupant Information**

• **Special Hazard**

- Do You Have any Special Hazards please list? \_\_\_\_\_
- Quantity of Special Hazard (HAZMAT Materials)? \_\_\_\_\_

• **Monitoring**

- Fire Sprinkler Monitoring Company Name & Phone # \_\_\_\_\_
- Fire Alarm Monitoring Company Name & Phone # \_\_\_\_\_

• **Dimensions**

- Total Square Feet? \_\_\_\_\_
- Stories Above Grade? \_\_\_\_\_
- Stories Below Grade? \_\_\_\_\_
- Number of Rooms or Units? \_\_\_\_\_

• **Business Operation**

- Hours of Operation; **Start:** \_\_\_\_\_ **End:** \_\_\_\_\_
- Open to Public; **Start:** \_\_\_\_\_ **End:** \_\_\_\_\_
- Emergency Action Plan? (Yes or No) \_\_\_\_\_

• **Occupancy**

- Occupancy Load 0800 - 1700hrs? \_\_\_\_\_
- Occupancy Load 1700 – 2300hrs? \_\_\_\_\_
- Occupancy Load 2300 – 0800hrs? \_\_\_\_\_

• **Shutoffs**

- Type (**Circle all that Apply**): Electrical Main/Elevator Override/Gas Main/Liquid Propane Gas/Other/Sprinkler Main/Water Main/Other \_\_\_\_\_
- Location (s)? \_\_\_\_\_

• **Knox Box**

- Location(s)? (If Applicable) \_\_\_\_\_

• **Exits**

- # of Side A (**Street Side**) Exits? \_\_\_\_\_
- # of Side B (**Left Side**) Exits? \_\_\_\_\_
- # of Side C (**Rear**) Exits? \_\_\_\_\_
- # of Side D (**Right Side**) Exits? \_\_\_\_\_

If you have any questions or need assistance with the process, please feel free to contact Storey County Fire Marshal at (775) 847-0954 ext. 5



## Hazardous Materials

Hazardous materials use, storage or display must be permitted through Nevada State Fire Marshal's Office. This process can be found here:

<http://fire.nv.gov/bureaus/FPL/Hazmat/>

This permit must be onsite and always displayed. Business license, plan reviews and permits from Storey County will not be issued if you are required to have such and it is not on site. This document will be copied and placed in your permanent property file maintained with Community Development.

If you have questions, please contact the Nevada Fire Marshal's Office directly at (775) 684-7500 or website at <http://fire.nv.gov>. They have standard business hours of Monday thru Friday from 0800-1700 and are closed for all Federal and State Holiday's.



## Existing Buildings and Structures

Buildings and structures which require a license to conduct business in Storey County shall provide plans for tenant improvements to the Storey County Community Development Department. See Tab #16 on how to submit electronically through Nevada Blue/ReproMax. Fees shall be based upon the valuation of the building changes as described in Tab #6. Plan reviews and permit must be issued prior to any tenant improvements are conducted.

When a commercial structure changes hands or a tenant improvement is done, all the most current codes as adopted must be adhered too. Most commonly found, buildings that are three (3) stories (includes basements) or 5,000 square feet in size (measured from outside of footings), must have fire sprinklers and fire alarms installed – regardless of occupancy load or type.

All changes to existing businesses, such as remodels, tenant improvements, repairs, improvements, alteration and changes in floor display layout must adhere to this process of plan review and construction permit(s).



## Renewing Expired Storey County Fire Permits

It is important to pay attention to expiration dates on permits. If you need a permit renewed, please contact our main office at **(775) 847-0954 ext. #2**